

ADDENDUM

12. Committees

A Committee to be known as the Lodge Property Committee which shall consist of not less than three (3) members to enquire into and report, not later than the second Regular Meeting after Installation, on the state of all property belonging to the Lodge and to make recommendations if necessary.

Two (2) members shall constitute a quorum.

A Committee to be known as the Charity Committee which shall consist of not less than five (5) members (not more than one below the rank of Master Mason) to consider and make recommendations to the Lodge Committee concerning the Lodge's charity.

Three (3) members shall constitute a quorum.

A Committee to be known as the Arrears Committee consisting of not less than three (3) members shall be appointed at the Regular Meeting in May of each year, to examine the list of arrears, effect collection of dues and report to the Lodge at the Regular Meeting in January.

Two (2) members shall constitute a quorum.

A Committee to be known as the Finance Committee which shall consist of not less than five (5) members (including the Treasurer). The duties of the Committee shall be to:

- a) a Prepare and lay before the Lodge Committee, by March of each year, the Budget of the Lodge for the ensuing year.
- b) Recommend to the Lodge Committee the amount of dues to be paid by each member.
- c) Consider and make recommendations to the Lodge Committee such other fundamental matters as may be referred to it by the Lodge as it may consider relevant
- d) Consider and make recommendations to the Lodge on Initiation, Joining and Re-joining fees.

Three (3) members shall constitute a quorum.

APPROVED:

District Grand Master *[Signature]*

District Grand Secretary *[Signature]*

Date *13/11/2014*

THE ROYAL LODGE

No. 207

DISTRICT No 1 KINGSTON, JAMAICA



CONSTITUTED 1794

BY-LAWS

By-Laws of the Royal Lodge

No. 207

1. Place and Dates of Meeting

The Lodge shall meet at the Masonic Temple, 45-47 Barbados Avenue, Kingston 5 and shall hold regular meetings on the first Monday in every month, with the exception of the months of August and September, when the Lodge shall be on vacation at such hour as the Master shall direct.

2. Election and Installation Meetings

The Master and the Treasurer shall be elected by ballot at the regular meeting in April.

The Master Elect shall be installed at the regular meeting in May.

3. Election of Tyler

Subject to the provisions of Rule 113, Book of Constitutions, the Tyler shall be elected by show of hands at the regular meeting in April.

4. Lodge Committee

The Lodge Committee shall consist of the Master, Wardens, the Director of Ceremonies, the Immediate Past Master and five (5) Past Masters of, and in the Lodge, Treasurer, Secretary and two (2) Master Masons to be elected annually by the Lodge at the regular meeting in May. This Committee shall consider and report to the Lodge on all proposals for membership and on any matters specially referred to it by the Lodge.

Five (5) members of the Committee shall form a quorum.

5. Audit Committee and Annual Accounts

The Audit Committee shall consist of three (3) members of the Lodge who shall be elected annually by the Lodge at the regular meeting in May. The accounts shall be made up to 30th April in each year and shall be presented to the Lodge, duly audited, at the regular meeting in October. A copy of the accounts and of the Audit Committee's certificate that all balances have been checked and that the accounts have been audited shall be sent to all members with the summons convening the meeting.

6. Fees and Annual Subscription

The Initiation fee shall be J\$10,000
the joining fee J\$5,000
and the re-joining fee J\$5,000

Such fees to be exclusive of subscription.

In addition to these fees the candidate shall pay to the Lodge such registration fees as are payable to Grand Lodge and, if applicable, District Grand Lodge together with any tax thereon and the candidate shall before becoming a member be informed of the total amount due.

The annual subscription due and payable in advance on 1st May, shall be of such amount as the Lodge shall from time to time decide by resolution after notice on the summons at the previous regular meeting. The fees for members and visitors at dinners shall be such amounts as the Lodge shall from time to time decide by resolution after notice on the summons at the previous regular meeting.

The Secretary's services shall be deemed equivalent to payment of subscription.

Any member whose subscription is unpaid for 12 months shall be liable to be excluded from the Lodge, after due notice, in accordance with Rule 181, Book of Constitutions.

7. Non-dining or Country Membership

Any member who, for reasons acceptable to the Lodge, is not in a position to enjoy the privileges of the Lodge regularly may on written application to the Secretary and by resolution of the Lodge be considered a non-dining or country member and shall pay a subscription annually in advance on 1st May of such less amount than that provided for in By-Law No. 6 as the Lodge shall from time to time decide by resolution after notice on the summons at the previous regular meeting.

When attending the Lodge and dining such member shall pay the current dining fee.

8. Admission of Candidates

The admission of candidates for initiation and joining shall be regulated by the provisions of Rules 157 to 166, Book of Constitutions. On the ballot for a candidate for initiation or joining two (2) black balls shall exclude.

9. Termination of Membership

Any member desirous of terminating his membership of the Lodge shall tender his resignation in writing to the Secretary, or orally in open Lodge, in accordance with Rule 183, Book of Constitutions, and he shall be entitled to the Certificate mentioned in Rule 175, Book of Constitutions, stating the circumstances in which he left the Lodge. Should he at any future time wish to re-join he shall be subject to the rules relating to joining members.

10. Payments from Lodge Funds

Payment of any sum exceeding J\$20,000 if for other than ordinary purposes may be made only by resolution of the Lodge, of which notice has been given on the summons, except in a case of emergency when such payment may be authorised by the Master and reported to the Lodge at the next regular meeting.

11. Amendment of By-Laws

Except as otherwise required by Rule 141, Book of Constitutions, amendment of these By-Laws or of any of them may be made only in the following manner:-

- Notice of Motion in writing stating the precise amendment or amendments proposed shall be given in open Lodge at a regular meeting.
- The Motion shall be set out on the summons for the next regular meeting or for an Emergency meeting summoned for the purpose and shall at such meeting be put to the Lodge.
- A resolution for amendment, of which notice shall have been given as aforesaid, shall be carried if a majority of the members voting shall vote in favour of it but it shall not be effective until approved by the District Grand Master and by the Grand Master.

Should there be any objection to the introduction of a Candidate for Initiation, or a Brother for Joining, it is recommended that such objection be mentioned privately to the Master or Secretary who may communicate with the proposer and give him the opportunity of withdrawing his Candidate.

APPROVED:

On behalf of United Grand Lodge of England 

Date 1.1 NOV. 2014